



City of Cincinnati Primary Care Board of Governors Meeting

January 15, 2025

Agenda

Renu Bahkshi	Michelle Burns	Timothy Collier	Robert Cummings
Alexius Golden Cook	Dr. Angelica Hardee	Dr. Camille Jones	John Kachuba
Dr. Phil Lichtenstein	Luz Schemmel	Debra Sellers	Jen Straw
Erica White-Johnson	Dr. Bernard Young		

Meeting Reminders: Please raise your virtual hand via Zoom when asking a question and please wait to be acknowledged and always remain muted, unless actively speaking/presenting (With the exception of the Board Chair).

6:00 pm – 6:05 pm Call to Order and Roll Call

6:05 pm – 6:10 pm **Vote: Motion to approve the Minutes from December 11, 2024, CCPC Board Meeting.**

Leadership Updates

6:10 pm – 6:30 pm Ms. Joyce Tate, Chief Executive Officer
CEO Report
Care of A Minor without Parental/Guardian Consent Policy & Procedure - Revisions
Vote: Motion to approve the Care of a Minor without Parental/Guardian Consent Policy & Procedure

6:30 pm – 6:40 pm Mr. Mark Menkhaus Jr., Chief Financial Officer
CFO Report – **documents**

New Business

6:40 pm – 6:45 pm Public Comments

6:45 pm Adjourn

Documents in the Packet but not presented.

Efficiency Update is included in the packet. Please contact Dr. Geneva Goode (Efficiency Update) with any questions/concerns.

Next Meeting – February 12, 2025

Mission: To provide comprehensive, culturally competent, and quality health care for all.

CCPC Board of Governors Meeting Minutes

Wednesday, December 11, 2024

Call to order at 6:00 pm

Roll Call


CCPC Board members present – Ms. Renu Bahkshi, Ms. Michelle Burns, Mr. Timothy Collier, Mr. Robert Cummings, Ms. Alexius Golden Cook, Dr. Angelica Hardee, Dr. Camille Jones, Mr. John Kachuba, Dr. Philip Lichtenstein, Ms. Luz Schemmel, Ms. Jen Straw, Ms. Erica White-Johnson,

CCPC Board members absent – Ms. Debra Sellers, Dr. Bernard Young

Others present – Ms. Sa-Leemah Cunningham, Ms. Joyce Tate, Dr. Geneva Goode, Mr. Mark Menkhaus Jr, Dr. Edward Herzig, Mr. David Miller, Dr. Yury Gonzales, Ms. Angela Mullins, Dr. Anna Novais



CCPC Board Meeting
Agenda Packet_12.11.

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m. The board gave a moment of silence to recognize our two most important constituencies, the staff, and patients.	n/a	Mr. Tim Collier
Roll Call	12 present; 2 Absent	n/a	Ms. Sa-Leemah Cunningham
Minutes	Motion: the City of Cincinnati Primary Care Board of Governors approves the minutes of November 13, 2024, CCPC Board Meeting. <i>(Dr. Jones and Ms. White-Johnson joined after this vote)</i>	M: Ms. Alexius Golden Cook 2nd: Ms. Michelle Burns Action: 10-0 Passed	Mr. Tim Collier
Old Business			
CEO Report	Ms. Tate gave her CEO Update and shared the latest CHD Personnel Actions with the Board.  CEO Report 12.11.24.docx <ul style="list-style-type: none">• Please see the memo included in the agenda packet• Ms. Tate thanked Mr. Collier for attending the CHD Quality Steering Committee End of Year Celebration. Meeting Time Change <ul style="list-style-type: none">• Ms. Tate began a discussion regarding changing the meeting time.• Meeting time change poll was sent out. The results have indicated that 5pm and 5:30pm start times are the times that are the preference of the majority.• Mr. Collier stated to be mindful of the individuals that may be working and joined the board because the meetings were at 6pm. He opened the discussion up to the board.	n/a	Ms. Joyce Tate

- Dr. Hardee expressed a conflict that could come up quarterly if the time moved to 5pm or 5:30pm which could make her late for this board meeting.
- Ms. Bakshi expressed a conflict in getting off work, if the meeting is before 6.
- Due to the vote having to be unanimous for a time change, the board decided it was best to keep the meeting time at 6pm for now and table the conversation for a later date.

Florist Delivery for Ms. Schemmel

- Ms. Tate announces that flowers were sent to Ms. Luz Schemmel for the loss of her loved one

Dental Director change in leadership

- Ms. Tate announced to the board that Dr. Anna Novais will be stepping down from her role as Dental Director. Dr. Nick Taylor (Dentist at the Bobbie Sterne Health Center) will be serving as Interim Dental Director. Dr. Novais will stay as one of the Assistant Dental Directors along with Dr. Oberlander.
- Dr. Novais shared her gratitude and appreciation for the opportunity as Dental Director and looks forward to continuing to serve the patients and work with the staff.

Crest Smile Shoppe and Roberts Academy update





- Ms. Tate updated that The Crest Smile Shoppe move to Avondale Towne Center is moving along. There is a meeting scheduled with an architect to discuss the plans.
- Ms. Tate informed the board that Roberts Academy is scheduled for January but may experience some slight delays.


2025 CCPC Board Training

- Ms. Tate told the board that she is looking to set up a 2025 CCPC Board Training.
- Ms. Tate stated that with new officers coming in April and several new board members, it is necessary for an educational update for board members. The date is coming soon.

OACHC and NACHC—yearend focus and handouts

- Ms. Tate shared some Legislative priorities and links to the National Association of Community Health Centers' policy papers for Health Centers
 - [Health Center Funding](#)
 - **Request:** Strengthen Health Centers by allocating \$5.8 Billion in base funding for CHCs in the year-end package and dedicating majority of funding to stabilization fund to maintain and expand patient access and services as well as adjust for rising costs around workforce, technology, cyber security.
 - [Telehealth](#)
 - **Request:** support at least a two-year

	<p>extension to Medicare telehealth flexibilities as part of a year-end health package. Support Key legislation includes the CONNECT for Health Act (H.R. 4189/S. 2016) and the Telehealth Modernization Act (H.R. 7623) These bills modernize Medicare policy by recognizing health centers as “distant sites” and removing “originating site” restrictions, allowing telehealth coverage wherever the patient or provider is located, and harmonizing payment between in-person and virtual visits. Additionally, the Telehealth Modernization Act includes coverage of audio-only care.</p> <ul style="list-style-type: none"> ○ Workforce <ul style="list-style-type: none"> ▪ Request: Support \$950M per year for National Health Service Corps, \$300M over five years for Teaching Health Center GME Program and support legislation such as the Health Care Workforce Innovation Act (H.R. 7307 / S. 4957), and the Senate Bipartisan Primary Care and Health Workforce Act (S. 2840) that funds important grants and programs for preceptorship and healthcare career laddering programs. ○ 340B <ul style="list-style-type: none"> ▪ Request: Support comprehensive 340B legislation in 2025 that protects the viability of the program for health centers and patients. <p>Personnel Actions</p>  <p>BOH Personnel Actions_12.3.24.pdf</p> <p>Ms. Tate shared the CCPC Personnel Actions passed by the Board of Health on December 3, 2024.</p> <ul style="list-style-type: none"> • A list of Personnel Actions was included in the agenda packet. • CCPC New Hires includes 1 Optometric Technician (Ashley Bacher), 4 Medical Assistants (Yasmine Bernard, Shakiyla Cunningham, Linda Walker, Brianna Washington), 1 Public Health Nurse 2 (Tonya Best), 1 Pharmacist (Tanara Ellis), 1 Pharmacy Technician (Kany Sow), 		
<p>Finance Update</p>	<p>Mr. Mark Menkhaus Jr. reviewed the financial data variance between FY24 and FY25 for the month of October 2024.</p>    <p>October Report CCPC 12.2.24.docx October Committee Revenue Presentationas of October 12.2.24 Finance Update CCPC</p>	<p>n/a</p>	<p>Mr. Mark Menkhaus Jr.</p>

	<ul style="list-style-type: none"> • Please see the memo and presentation included the agenda packet. <p>Highlights</p> <ul style="list-style-type: none"> • Health Center Disaster hours continue to be low. • School Based Disaster Hours continue to be low. • Revenue decreased by 23.61%. <ul style="list-style-type: none"> ○ Self-paid patients increased by 1.25%. ○ Medicare increased by 6.27%. ○ Medicaid decreased by 77.78%. This is because the FY24 figure was inflated because CHD received several months of backlogged payments from Medicaid resulting from ODM’s transition from MITS system to the Provider Network Management System (PNM). Meanwhile, the FY25 figure is deflated because of interruptions with OBS claims going to Medicaid wrap. The issue with Medicaid wrap payments has been resolved, and Medicaid payments will level out. ○ Private Pay decreased by 7.29%. ○ Medicaid managed care increased 24.18%. ○ 416—Offset increased by 5.98%. • Expenses increased by 6.40%. <ul style="list-style-type: none"> ○ Personnel expenses increased by 5.15%. ○ Material expenses increased 19.37%. ○ Contractual Costs increased by 13.00%. ○ Fixed costs decreased 7.58%. ○ Fringes increased 2.66%. • Net Gain was -\$2,960,515.98; decreased 974.32%. <ul style="list-style-type: none"> ○ Invoices greater than 90 days were at 19%; (below 20% is the goal). ○ Invoices greater than 120 days were at 11%; (below 10% is the goal). ○ Average Days in Accounts receivable were 1.9 days. • No additional commentary from the board. 		
<p>Care of A Minor Without Parent/Guardian Consent Policy & Procedure</p>	<p>Dr. Yury Gonzales presented the Accommodation of Service Animals in Health Centers Policy update to the Board.</p>  <p>Care of A Minor without ParentalGuarc</p> <p>Please see the policy included in the agenda packet.</p> <p>Highlights</p> <ul style="list-style-type: none"> • The purpose of this policy is to outline how CCPC staff determine minor consent for health services under Ohio and federal laws. 	<p>No Vote taken due to corrections</p>	<p>Ms. Joyce Tate</p>

	<ul style="list-style-type: none"> • With this policy, minors can receive certain services without parental consent under specific legal conditions. • Ages 14+: Can request outpatient mental health services without parent consent (medication excluded). • Ages 12+: Can receive confidential drug/alcohol abuse treatment. Minors aged 12 and over do not need parental consent for services. • Parents are notified only for safety reasons or legal obligations. • Services are limited to six sessions or thirty days, after which parental consent may be sought • Services are free when minors seek counseling without parental notification; standard billing applies after the initial period with consent. • CCPC's reproductive health services are funded by the federal Family Planning Program (Title X). <ul style="list-style-type: none"> ○ Under Title X, minors can receive care without parental consent, regardless of age. • Services include pregnancy tests and contraceptive services. • Provision of these services is in accordance with federal and state laws. • If a minor is under 12, Child Protective Services must be notified. • CCPC providers can evaluate and treat STIs in minors without parental permission. <ul style="list-style-type: none"> ○ STI cases must be reported to Hamilton County Public Health, ensuring confidentiality. • In Ohio, patients must notify sexual partners of any disease. • Clinicians at CCPC are required to report suspected cases of: Child molestation, Sexual abuse, Rape, Incest, Intimate partner violence, Sexual exploitation, Trafficking • Reports go to Ohio's Public Children Services Agency or the Ohio Department of Job & Family Services. • Dr. Lichtenstein had a question pertaining to paragraph three of the policy, under the "procedure" section; he asked if the language in that paragraph was specific enough to indicate that if a child reports abuse (more specifically child abuse by a family member), the report needs to be made to the authorities and not to the parents first. <ul style="list-style-type: none"> ○ Dr. Goode stated that there are several situations listed in the policy in that section that would require either a counselor or contacting a parent. ○ Ms. Tate mentioned that she believes the providers do understand that they have a 		
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	<ul style="list-style-type: none"> ○ duty to report child abuse. ○ Dr. Lichtenstein still felt the language needs to be a bit clearer regarding this. <ul style="list-style-type: none"> ● It was decided that revisions will be made with Dr. Lichtenstein’s input, and the policy will be presented with the revisions at the January Board Meeting for a final vote. Dr. Lichtenstein will send a list of recommendations and suggested language for the policy. 		
<i>New Business</i>			
Public Comments	<ul style="list-style-type: none"> ● No Public Comments. 	n/a	Mr. Tim Collier
Documents in the Packet but not presented.	<ul style="list-style-type: none"> ● Efficiency Update was included in the packet. 	n/a	n/a

Meeting adjourned: 6:55 pm

Next meeting: January 15, 2025, at 6:00 pm.

The meeting can be viewed and is incorporated in the minutes: https://fb.watch/x2umnexS_9/

Date: 12/11/2024
Clerk, CCPC Board of Governors





Date: 12/11/2024
Dr. Angelica Hardee, Secretary

CCPC Board of Governors

Cincinnati Health Department

December 11, 2024

Board Members	Roll Call	11/13/2024 Minutes
Ms. Renu Bakhshi	X	
Ms. Michelle Burns	X	2nd
Mr. Timothy Collier-Chair	X	
Mr. Robert Cummings	X	
Ms, Alexius Golden Cook	X	M
Dr. Angelica Hardee	X	
Dr. Camille Jones	X	
Mr. John Kachuba	X	
Dr. Philip Lichtenstein	X	
Ms. Luz Schemmel	X	
Ms. Debra Sellers		
Ms. Jen Straw	X	
Ms Erica White-Johnson	X	
Dr. Bernard Young		
Motion Result:	Quorum	Passed

X *Present*
 *Yay*
 *Nay*
 *Absent*
 *Didn't vote, but present*
 M *Move*
 2nd *Second*

STAFF/Attendees	
Sa-Leemah Cunningham (clerk)	X
Joyce Tate	X
Geneva Goode, DNP	X
Mark Menkhaus Jr	X
Edward Herzig, MD	X
David Miller	X
Yury Gonzales, MD	X
Angela Mullins	X
Anna Novais, MD	X

DATE: January 15, 2025
TO: City of Cincinnati Primary Care Board of Governors
FROM: Joyce Tate, CEO
SUBJECT: CEO Report for January 2025

Inclement Weather Update

- Last week, the Health Centers were closed due to the inclement weather (Monday, January 6). Cincinnati Public Schools were closed for 4 days last week due to the weather. Remote work was allowed on Tuesday, January 7th, for those individuals who still couldn't make it in.

CCPC Board Training

- We are looking to have board member training in 2025 and are open to discussing the type of board training that's needed for the board members.

Braxton Cann Signage Update

- The new sign is up at the Braxton F. Cann Health Center. The Commissioner held a sign unveiling and dedication on Tuesday, January 14, 2025, at 3pm. Ms. Cunningham sent out an invitation to the board.

Roberts Academy Open House

- Roberts Academy construction is moving along, after being delayed due to permit issues. An open house will be scheduled soon, and the board will be kept informed.

Committee Meetings

- We want to move to have the CCPC Board Committees established and meet at least once before the end of the first quarter of 2025.

Presentation of Policies to the Board (Dr. Goode)

- The Care of a Minor Policy has been updated and will be presented.
- Policies can't really be delayed due to some of them being time sensitive.
- Dr. Goode asked that policies not be delayed and reminded the committee that highly trained nurses, doctors, and professionals are reviewing the policy.
- In the future, she asked that the board vote on the policy in lieu of changes and/or the policies be reviewed before the meeting.

**BRAXTON F. CANN
MEMORIAL HEALTH CENTER**

city of
CINCINNATI
PRIMARY CARE

5818

VERSALIFT

BRAXTON F. CANN MEMORIAL HEALTH CENTER

city of
CINCINNATI
PRIMARY CARE

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VERSALIFT

BRAXTON F. CANN
MEMORIAL MEDICAL CENTER

894CTX



DATE: January 15, 2025
TO: City of Cincinnati Primary Care Governing Board
FROM: Mark Menkhaus, Jr., CFO
SUBJECT: Fiscal Presentation November 2024

Fiscal Presentation

Fiscal Presentation for November 2024.

- For FY25, as of November 2024, Cincinnati Primary Care had a net loss of \$2,752,443.35.
- In FY24, November had a net gain of \$91,599.13. Comparing FY25 with FY24 shows a decrease of \$2,844,042.48. This decrease is due to lower revenue and higher expenses.
- Revenue decreased by \$1,694,953.01 from FY24. The decrease is in Medicaid revenue. As reported previously, the FY24 figure was inflated because CHD received several months of backlogged payments from Medicaid resulting from ODM’s transition from MITS system to the Provider Network Management System (PNM). Meanwhile, the FY25 figure is deflated because of interruptions with OBS claims going to Medicaid wrap. The issue with Medicaid wrap payments has since been resolved and Medicaid payments are leveling out.
- Due to the resolution of the Medicaid payment interruption, November was a record-setting month for revenue collections.
- Expenses increased by \$1,149,089.47 from FY24. The increase is due in part to COLAs and the corresponding fringes. Increases are also due to the timing of invoices paid (ex. LabCorp was paid \$283,881.97 in FY24 but was paid \$483,836.35 in FY25. Also, Cardinal Health was paid \$571,365.58 in FY24 but was paid \$685,450.57 in FY25. However, University of Cincinnati Physicians was paid \$227,395.00 in FY24 but was paid \$187,416 in FY25.)
- Here are charges for disaster regular hours and overtime as it relates to COVID-19 for FY25 and FY24 for November.

Clinics		
Type Labor Cost	FY25	FY24
Disaster Regular	\$7,828.26	\$9,312.52
Disaster Overtime	\$ 0.00	\$ 0.00
Total	\$7,828.26	\$9,312.52

School Based		
Type Labor Cost	FY25	FY24
Disaster Regular	\$0.00	\$574.63
Disaster Overtime	\$0.00	\$ 0.00
Total	\$0.00	\$574.63

November Payor Mix Highlights:

	Medicaid	Commercial	Medicare	Self-Pay
Medical	-4%	3%	-1%	11%
Dental	-4%	3%	-1%	17%
School-Based Medical	-5%	-5%	-9%	-2%
School-Based Dental	-11%	3%	0%	5%
Behavioral Health	-7%	-3%	4%	4%
Vision	-2%	0%	0%	3%

Accounts Receivable Trends:

- The accounts receivable collection effort for November for 90-days is 17% and for 120-days is 7%. Our aim for the ideal rate percentage for 90-days is 20% and our 120-days is 10%. The rate for 90-days decreased by 2% from the previous month and the rate for 120-days decreased by 4% from the previous month.

Days in Accounts Receivable & Total Accounts Receivable:

- The days in accounts receivable have decreased from the month before by 6 days. The days in accounts receivable are above average (by 3.1 days) of the past 13 months at 39.6 days.

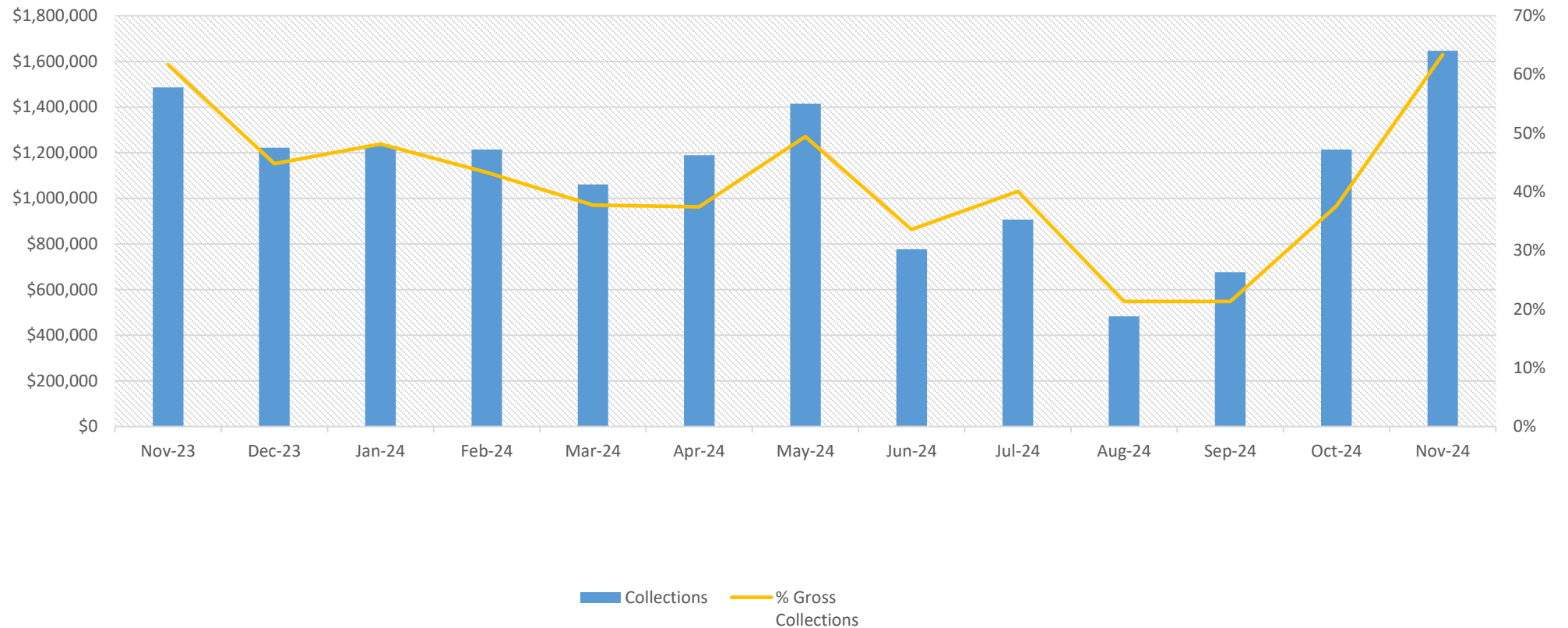
City of Cincinnati Primary Care
Profit and Loss with fiscal year comparison
November 2023 - November 2024

	FY25 Actual	FY24 Actual	Variance FY25 vs FY24
Revenue			
8556-Grants\Federal	\$2,127,092.53	\$1,794,167.98	18.56%
8571-Specific Purpose\Private Org.	\$9,000.00	\$0.00	0.00%
8617-Fringe Benefit Reimbursement	\$0.00	\$0.00	0.00%
8618-Overhead Charges - Indirect Costs	\$61,340.00	\$0.00	0.00%
8733-Self-Pay Patient	\$385,723.21	\$378,624.40	1.87%
8734-Medicare	\$2,217,763.71	\$2,183,537.42	1.57%
8736-Medicaid	\$1,453,257.07	\$4,222,745.23	-65.59%
8737-Private Pay Insurance	\$506,688.72	\$531,089.03	-4.59%
8738-Medicaid Managed Care	\$2,702,512.97	\$2,059,280.66	31.24%
8739-Misc. (Medical rec.\smoke free inv.)	\$38,432.56	\$205,612.11	-81.31%
8932-Prior Year Reimbursement	\$59,229.25	\$29,945.25	97.79%
416-Offset	\$2,203,697.44	\$2,054,688.39	7.25%
Total Revenue	\$11,764,737.46	\$13,459,690.47	-12.59%
Expenses			
71-Personnel	\$6,902,056.09	\$6,577,330.57	4.94%
72-Contractual	\$2,565,304.21	\$2,198,031.08	16.71%
73-Material	\$1,189,719.68	\$964,284.82	23.38%
74-Fixed Cost	\$904,348.27	\$752,317.97	20.21%
75-Fringes	\$2,955,752.56	\$2,876,126.90	2.77%
Total Expenses	\$14,517,180.81	\$13,368,091.34	8.60%
Net Gain (Losses)	(\$2,752,443.35)	\$91,599.13	-3104.88%

CHD/CCPC Finance
Update
January 15, 2025

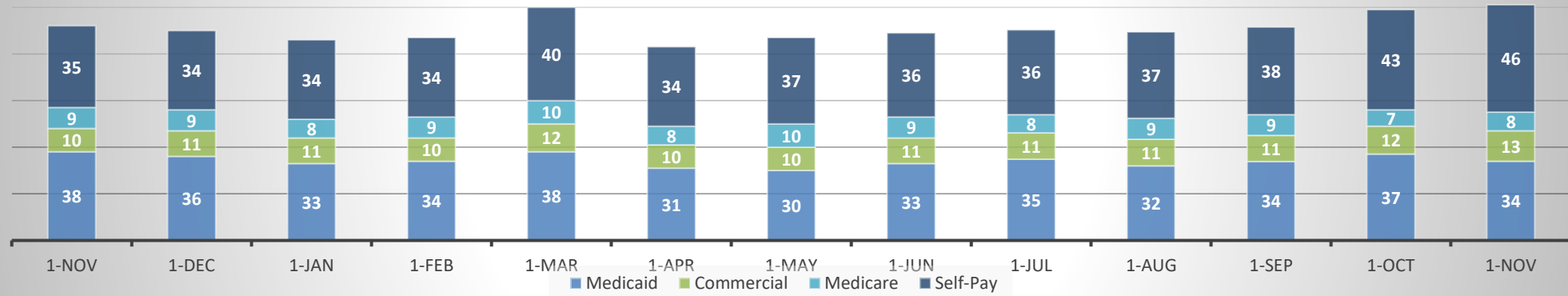
Revenue Presentation

Monthly Visit Revenue

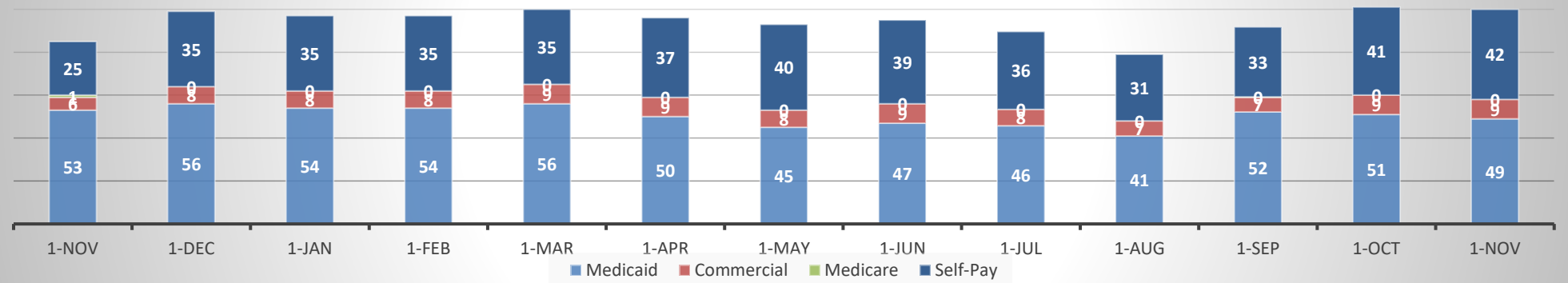


Payor Mix

Medical

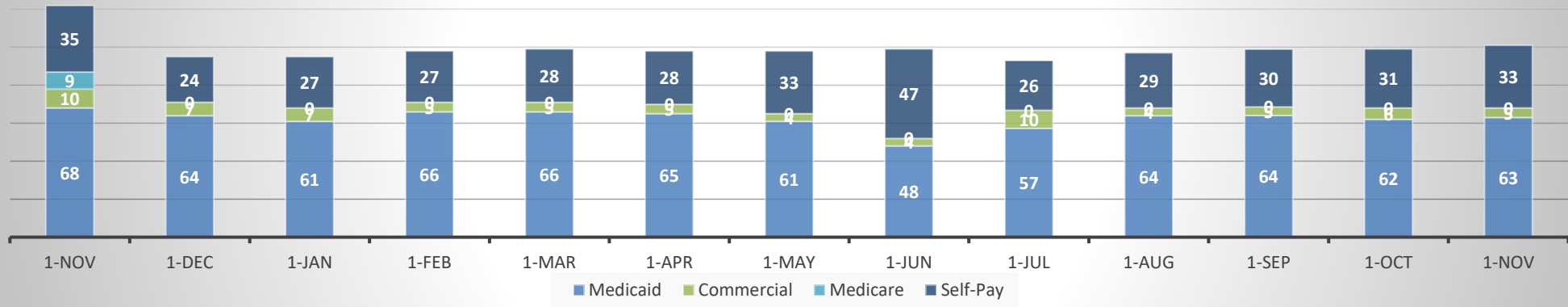


Dental

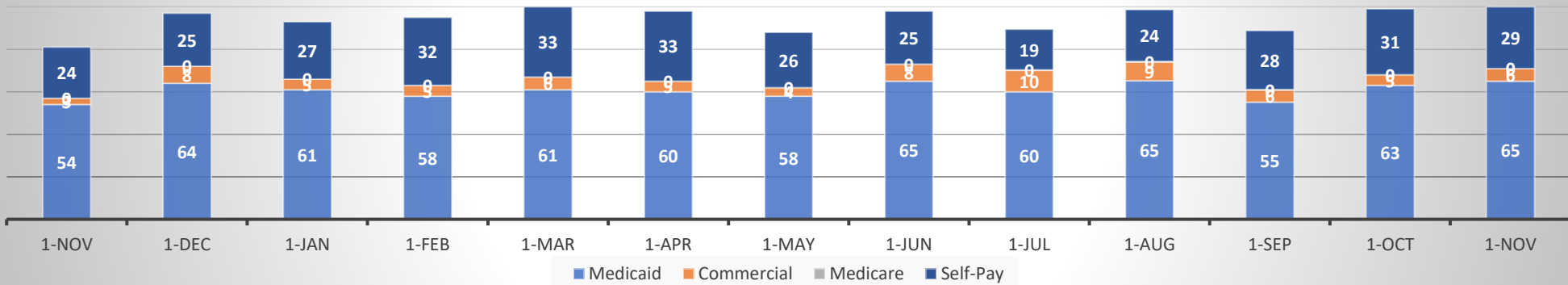


Payor Mix

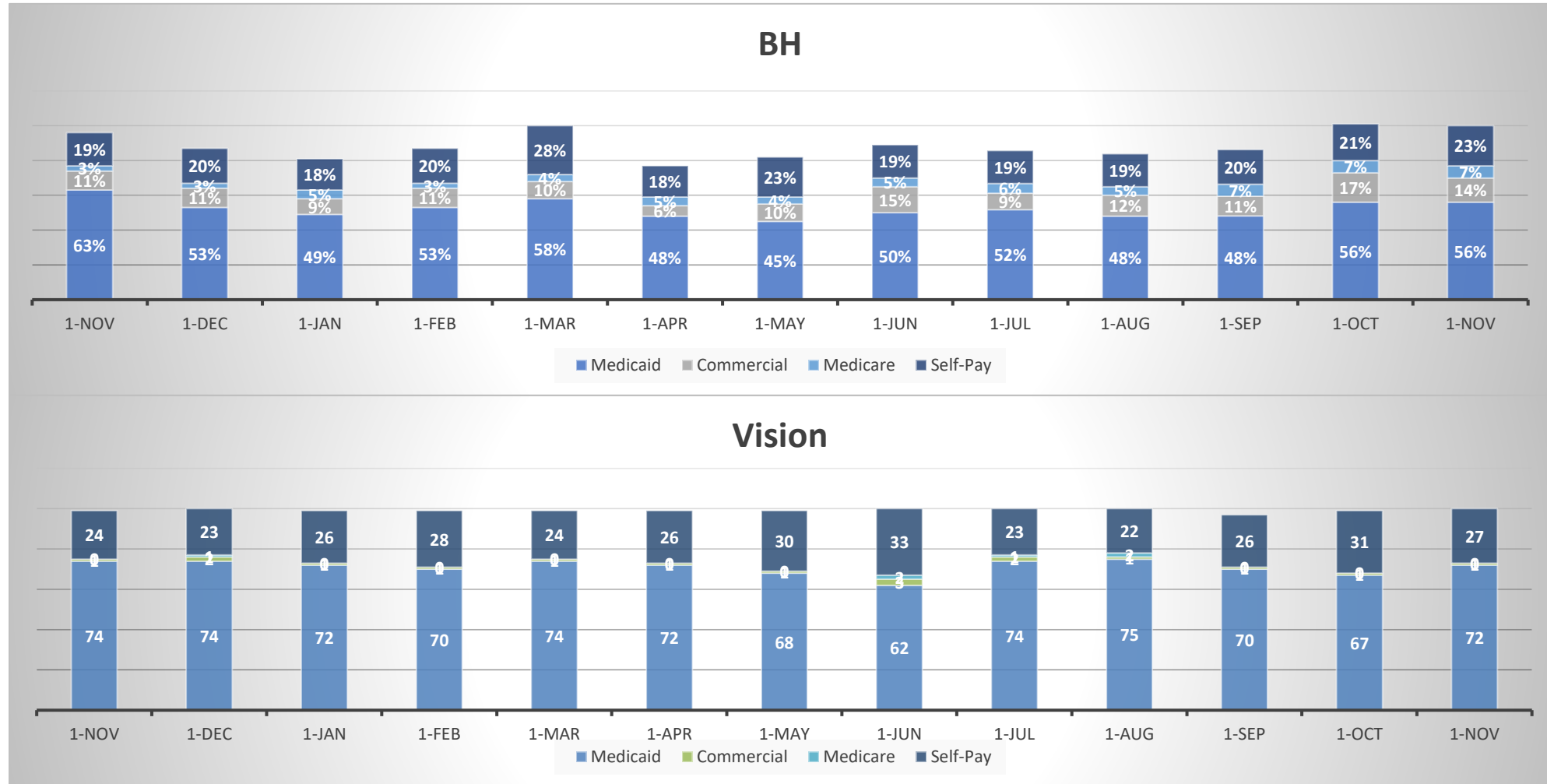
SBHC - Medical



SBHC - Dental

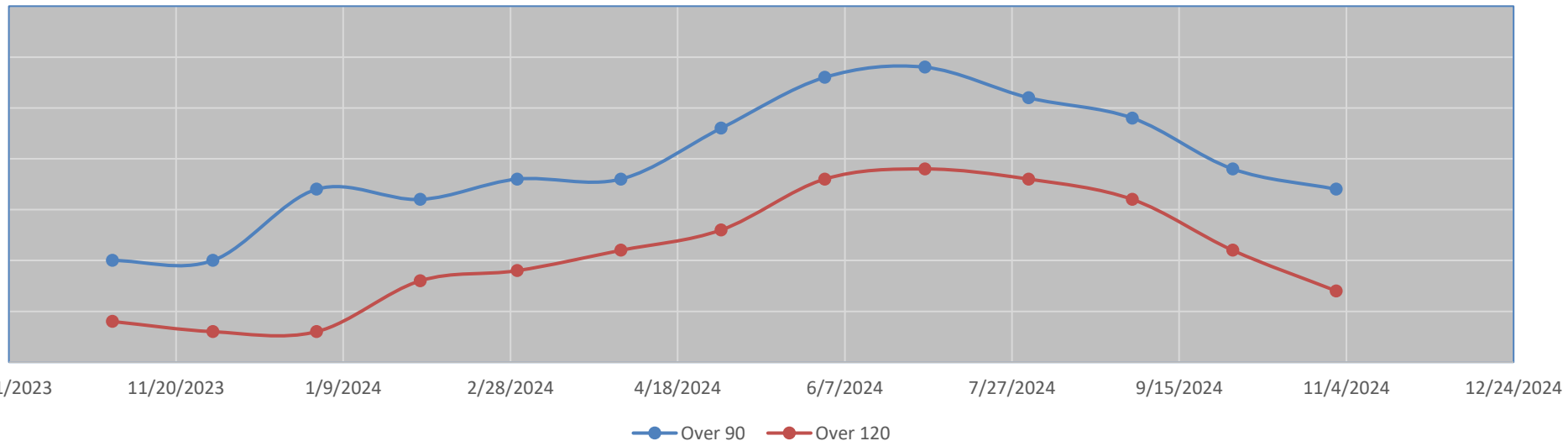


Payor Mix

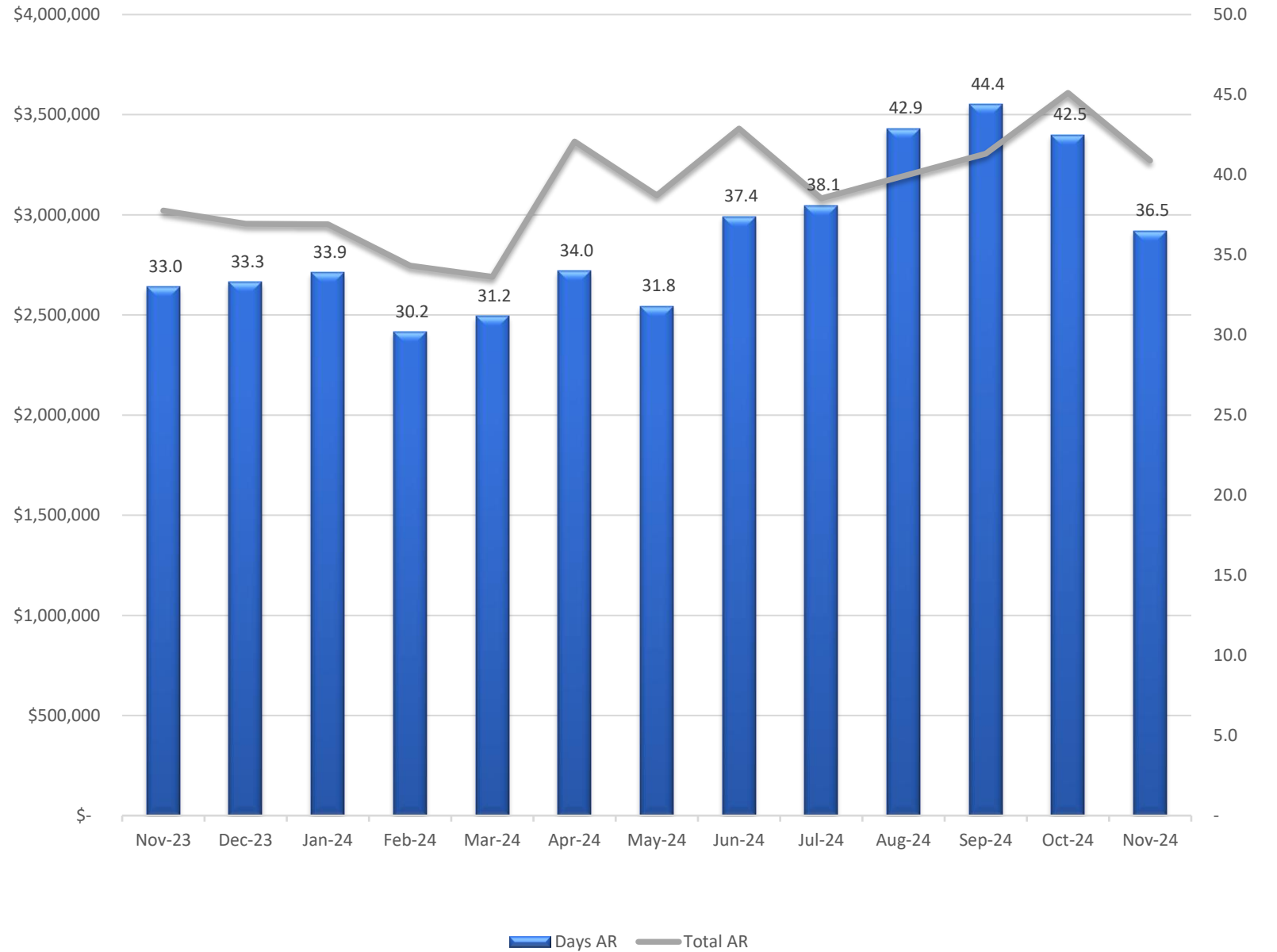


AR Trends

Aging Period	Insurance November	Patient - All November	Patient - On Pmt Plan November	Patient - Not on Pmt Plan November	Total November	% Total November
0 - 30	\$1,368,548	\$145,080	\$962	\$144,118	\$1,513,628	46.27%
31 - 60	\$603,665	\$154,567	\$652	\$153,915	\$758,232	23.18%
61 - 90	\$316,044	\$124,320	\$428	\$123,892	\$440,364	13.46%
91 - 120	\$229,735	\$101,977	\$89	\$101,889	\$331,713	10.14%
121 - 150	\$91,363	\$59,601	\$228	\$59,373	\$150,965	4.61%
151 - 180	\$54,421	\$9,405	\$337	\$9,068	\$63,826	1.95%
181 - 210	\$44,596	\$1,023	\$252	\$770	\$45,619	1.39%
211+	\$98,303	(\$131,336)	\$1,193	(\$132,529)	(\$33,033)	-1.01%
Total	\$2,806,676	\$464,637	\$4,142	\$460,495	\$3,271,314	
% > 90	18%	9%	51%	8%	17%	
% > 120	10%	-13%	49%	-14%	7%	



Day in AR & Total A/R



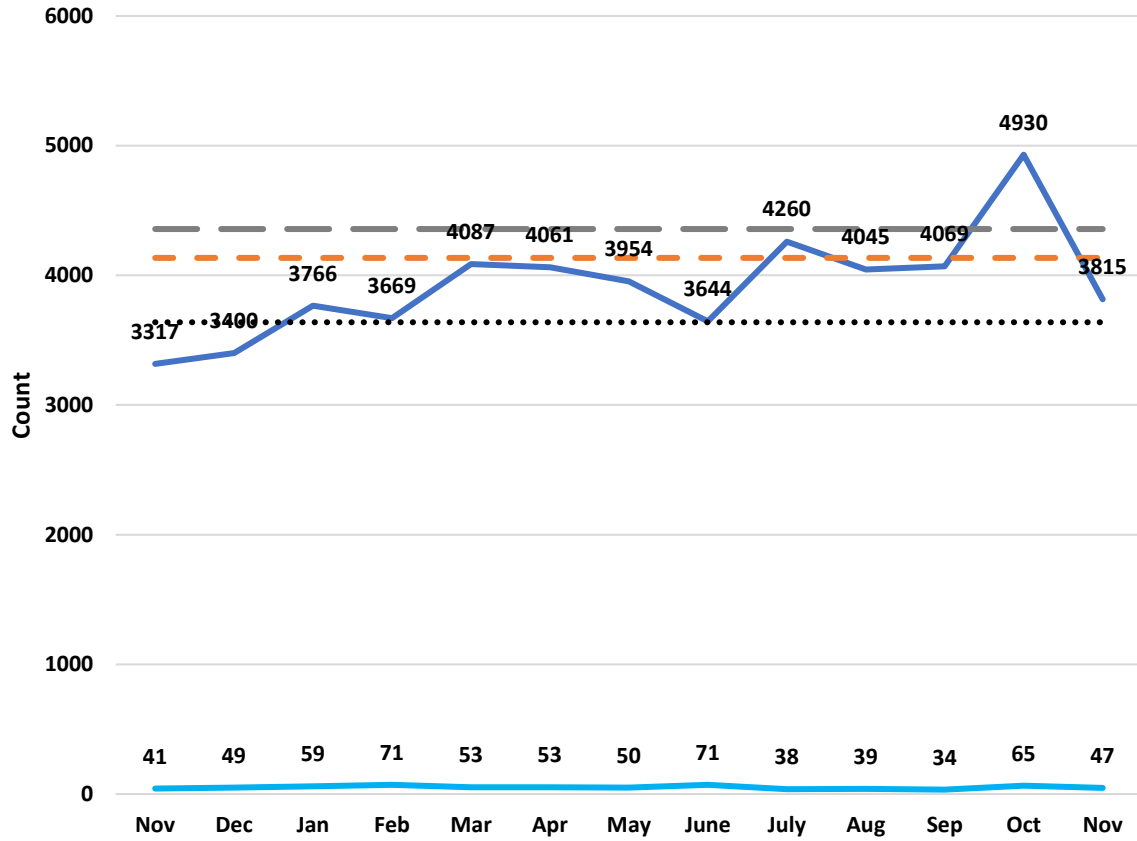
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CCPC Board Meeting – Efficiency Update

January 2025

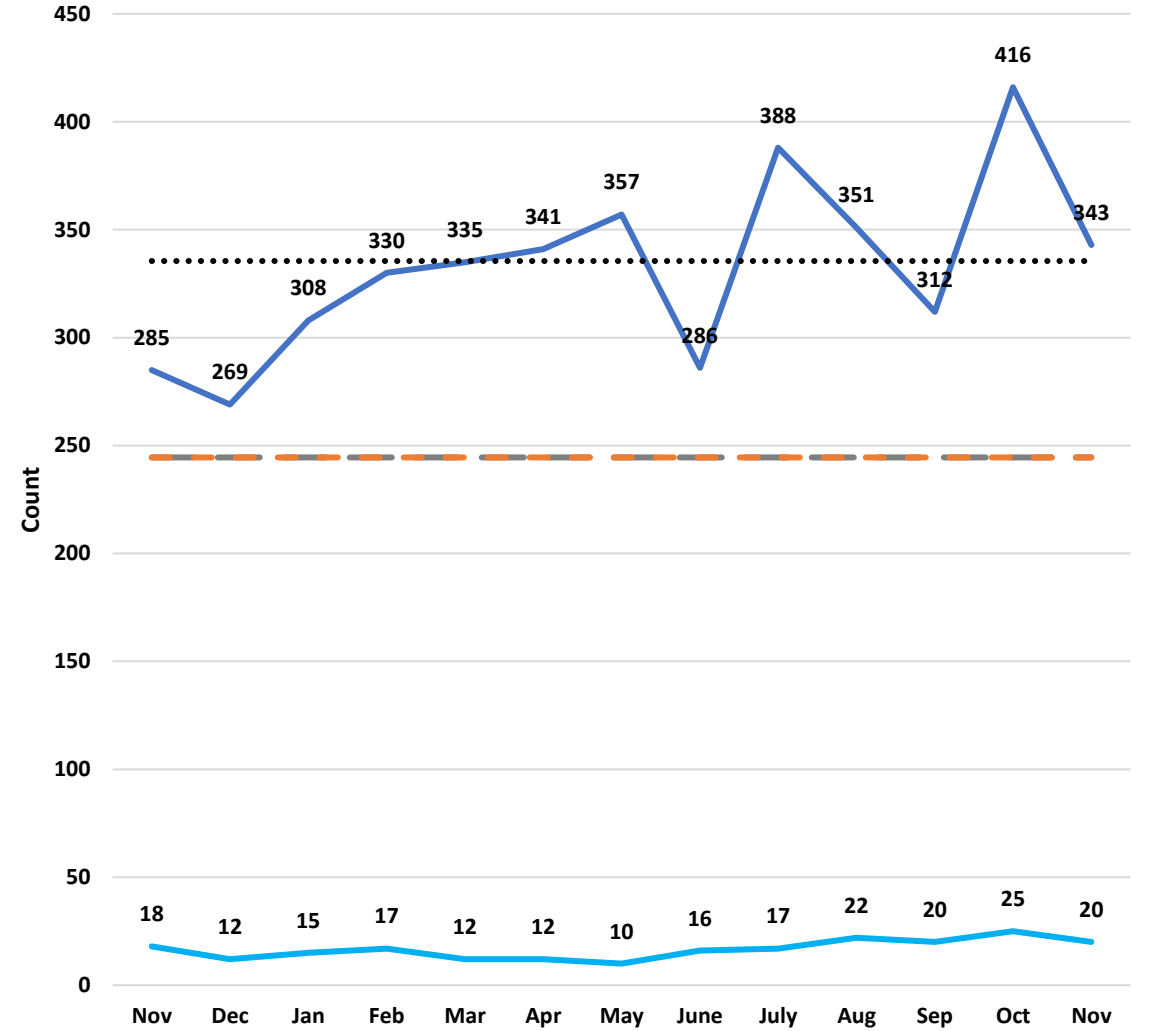
Medical/Behavioral Health

NUMBER OF VISITS - ALL LOCATIONS



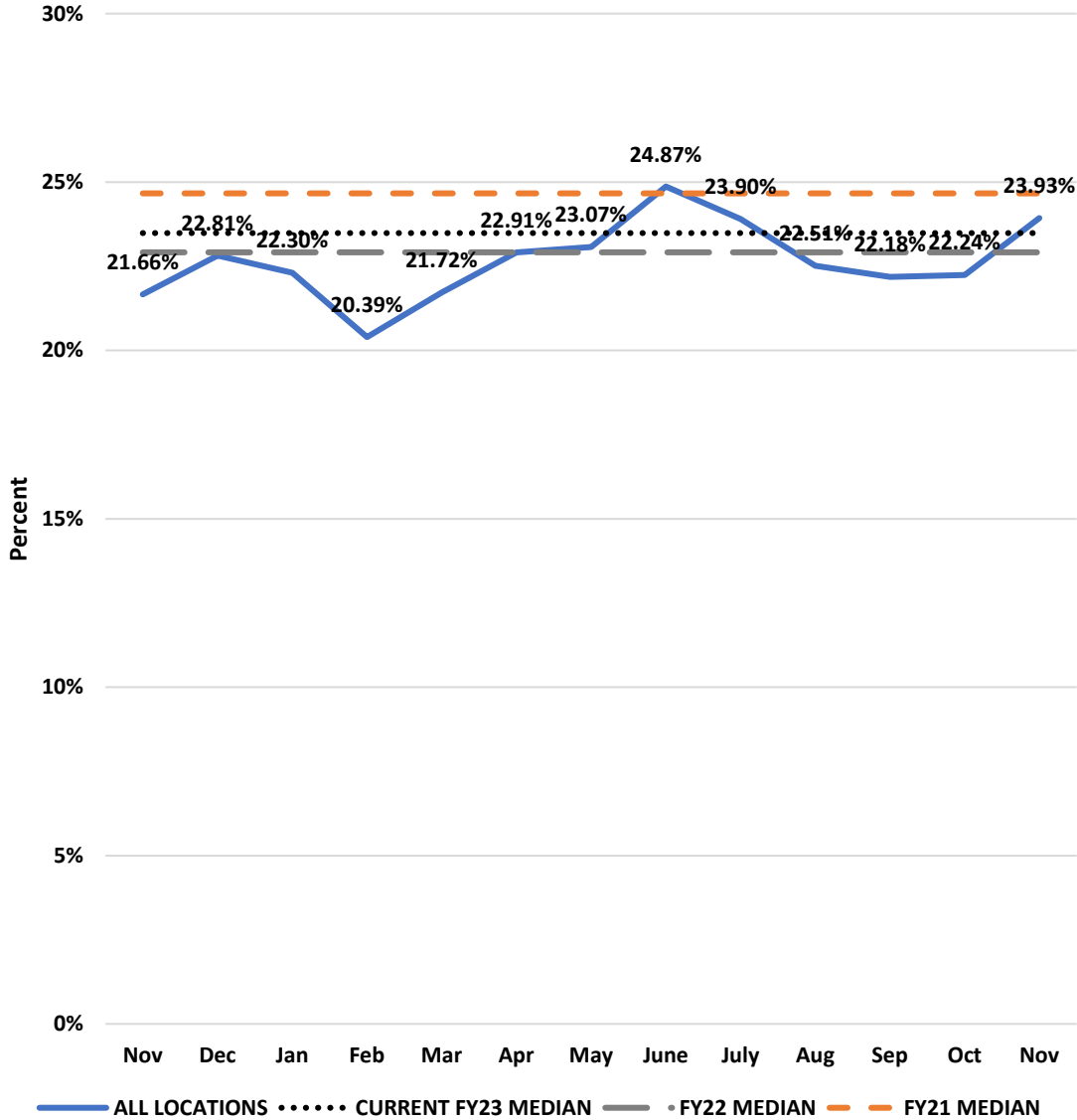
— ALL LOCATIONS — TELEHEALTH VISITS CURRENT FY23 MEDIAN
— FY22 MEDIAN - - - FY21 MEDIAN

NUMBER OF VISITS - ALL BEHAVIORAL HEALTH

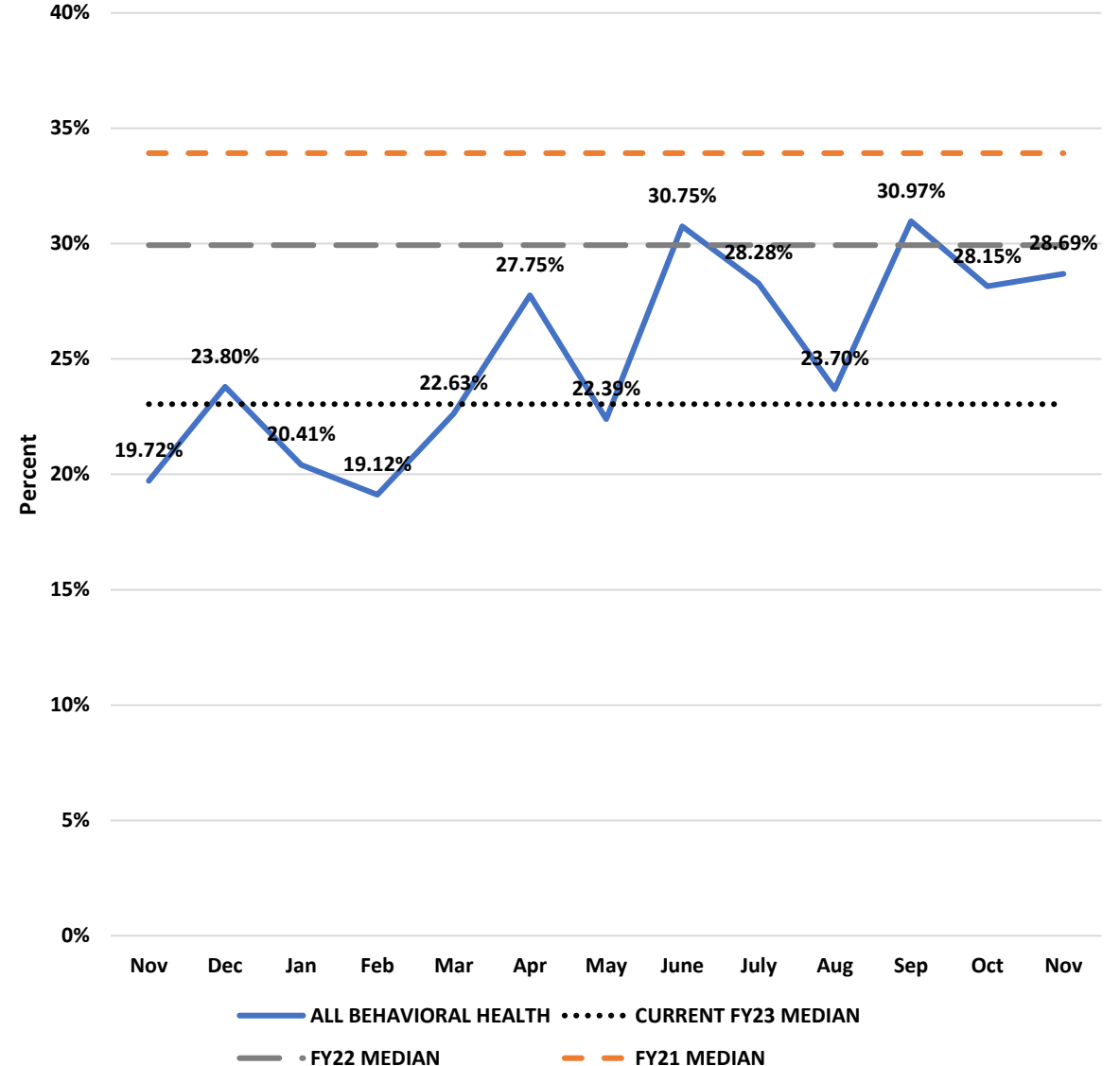


— ALL BEHAVIORAL HEALTH — TELEMEDICINE VISITS CURRENT FY23 MEDIAN
— FY22 MEDIAN - - - FY21 MEDIAN

NO SHOW % - ALL LOCATIONS

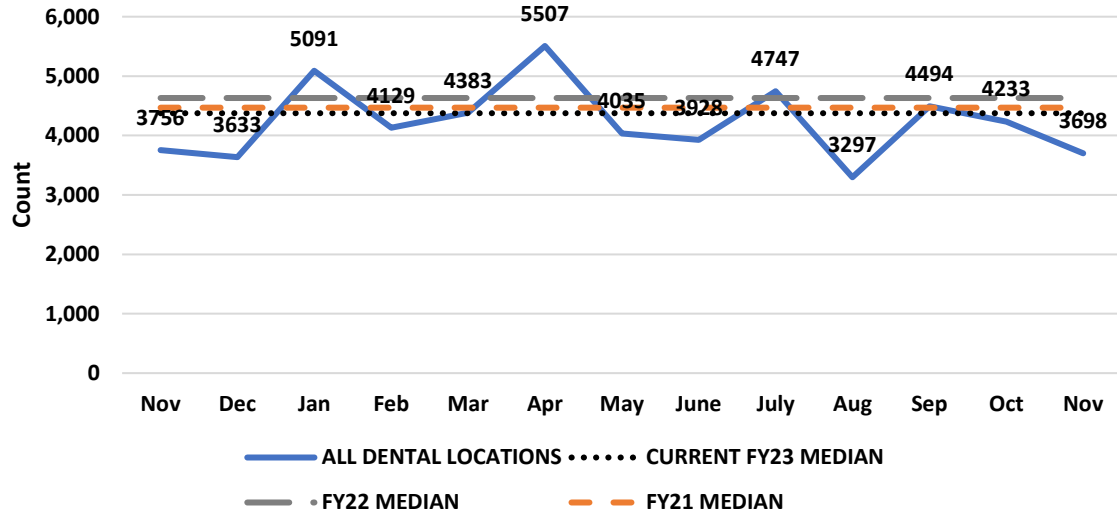


NO SHOW % - ALL BEHAVIORAL HEALTH

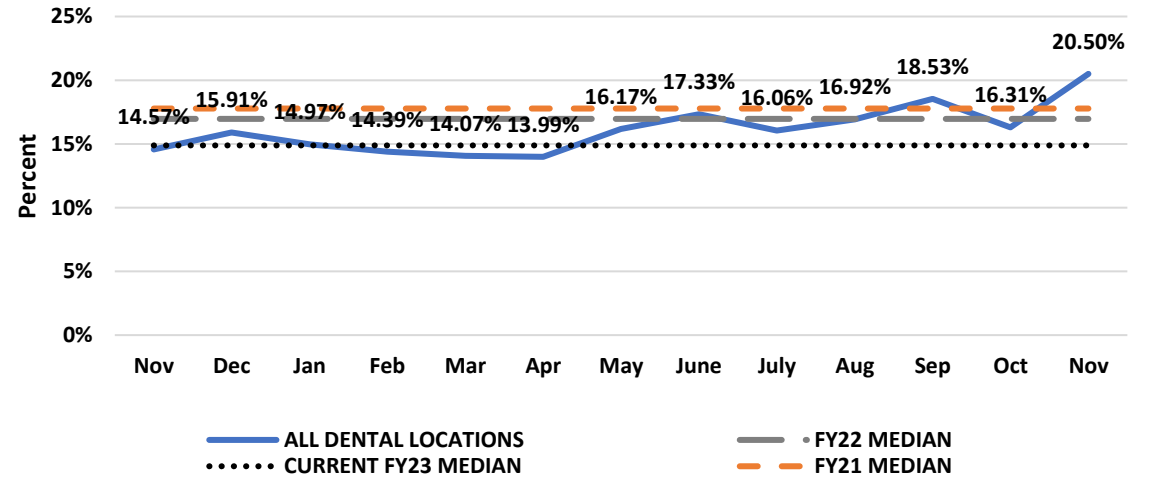


Dental

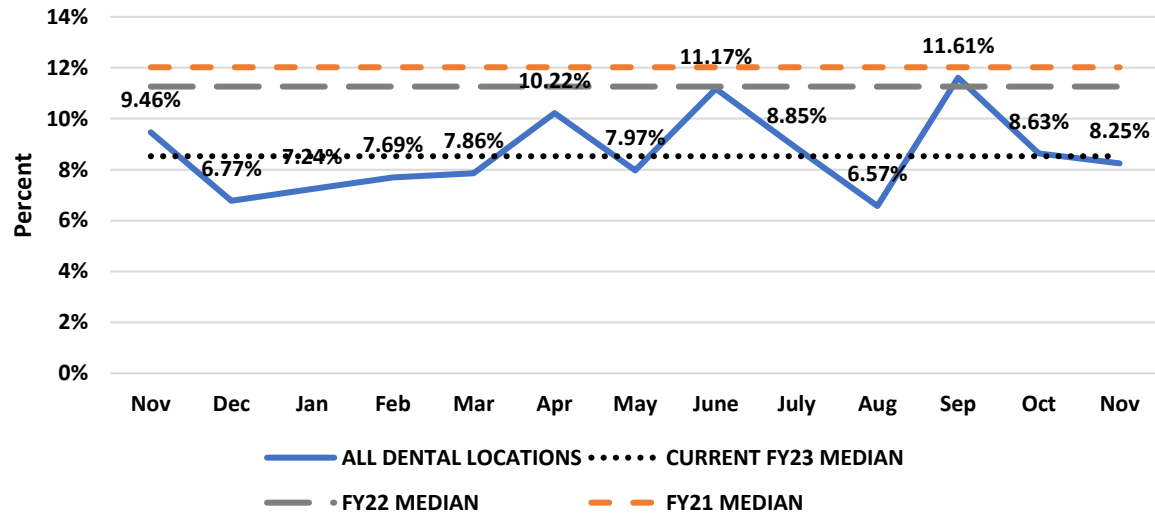
DENTAL VISITS - ALL LOCATIONS



DENTAL BROKEN APPT % - ALL LOCATIONS

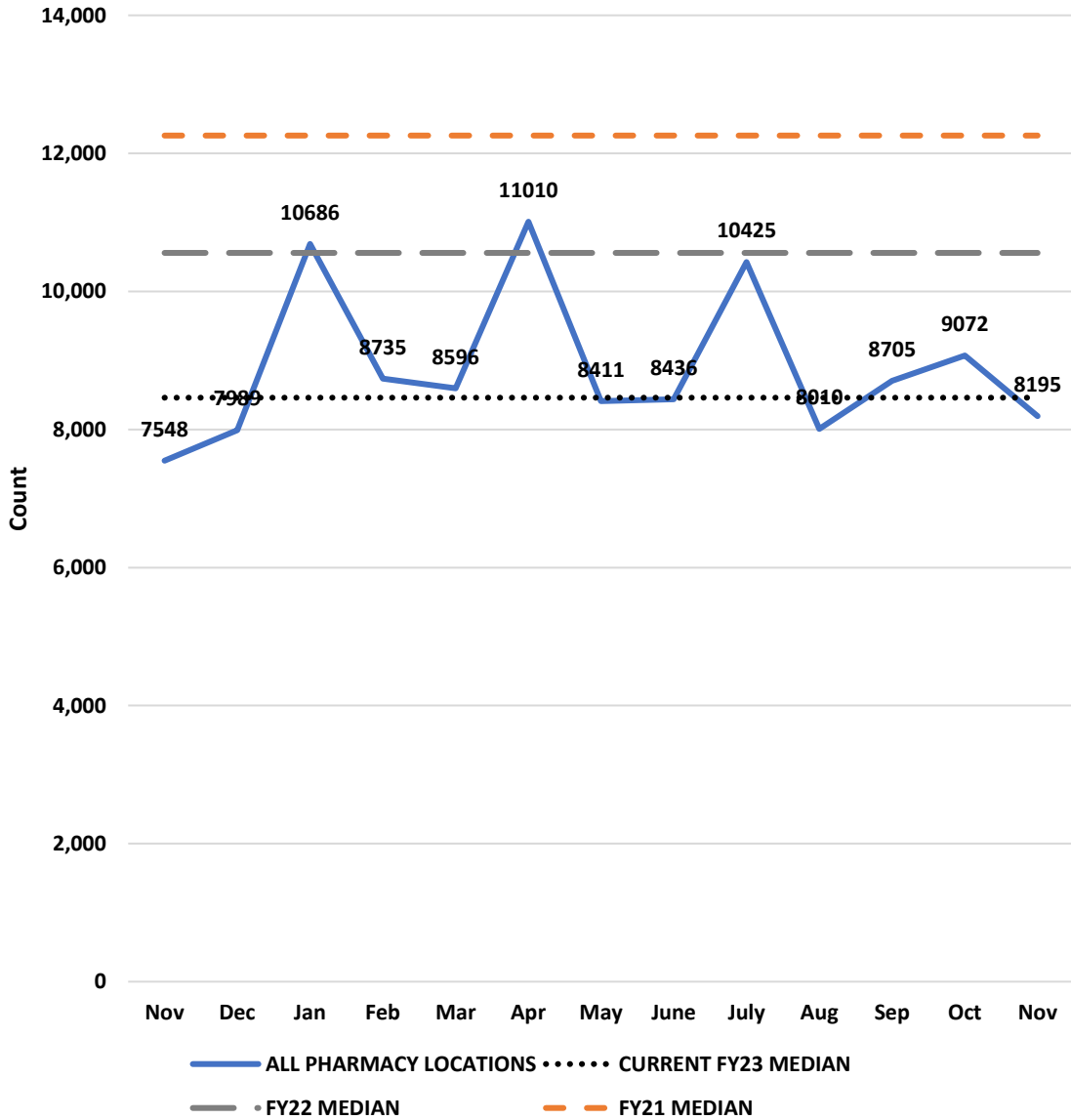


DENTAL NEW PATIENT % - ALL LOCATIONS

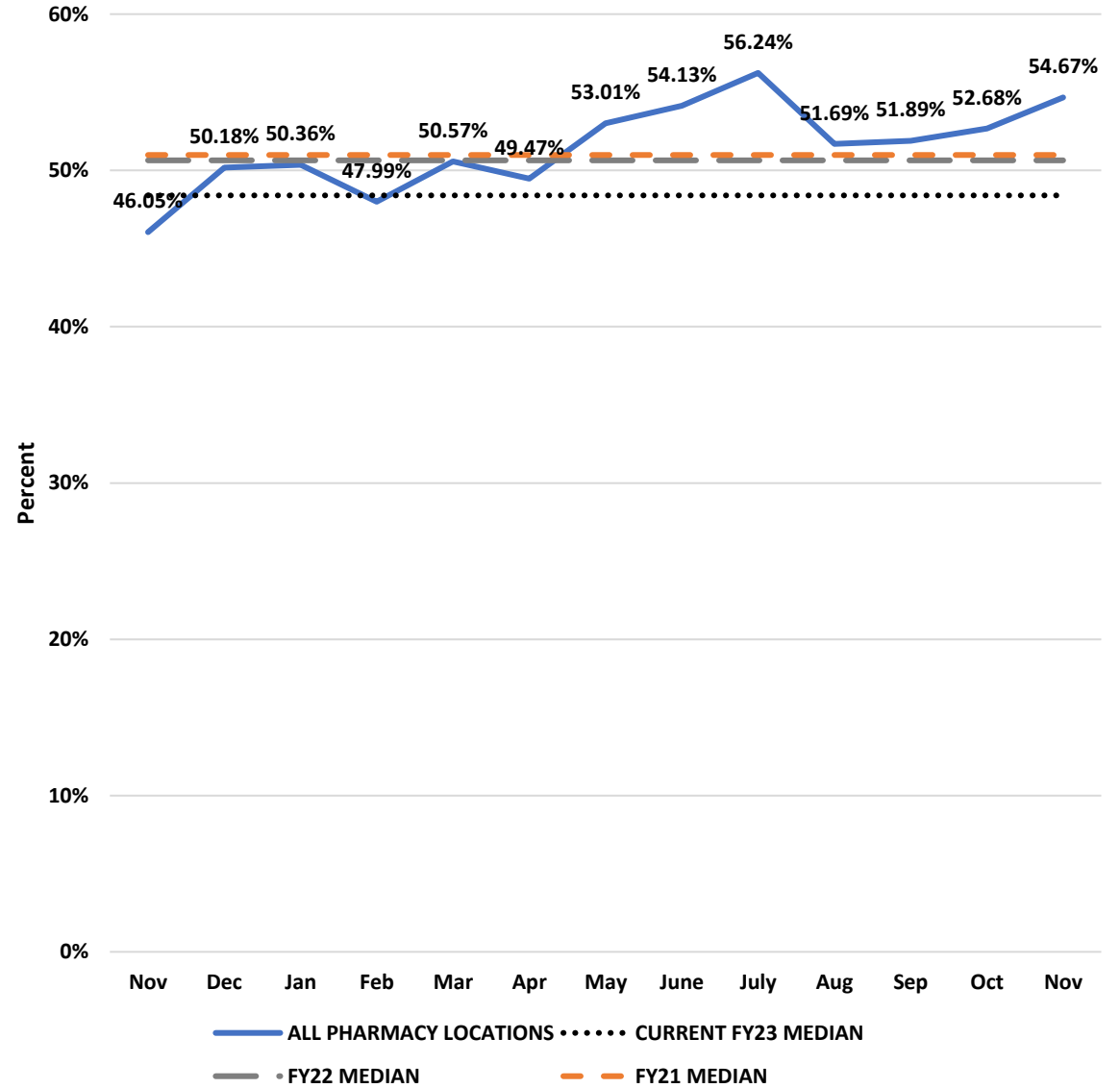


Pharmacy

PHARMACY NUMBER OF FILLS - ALL LOCATIONS

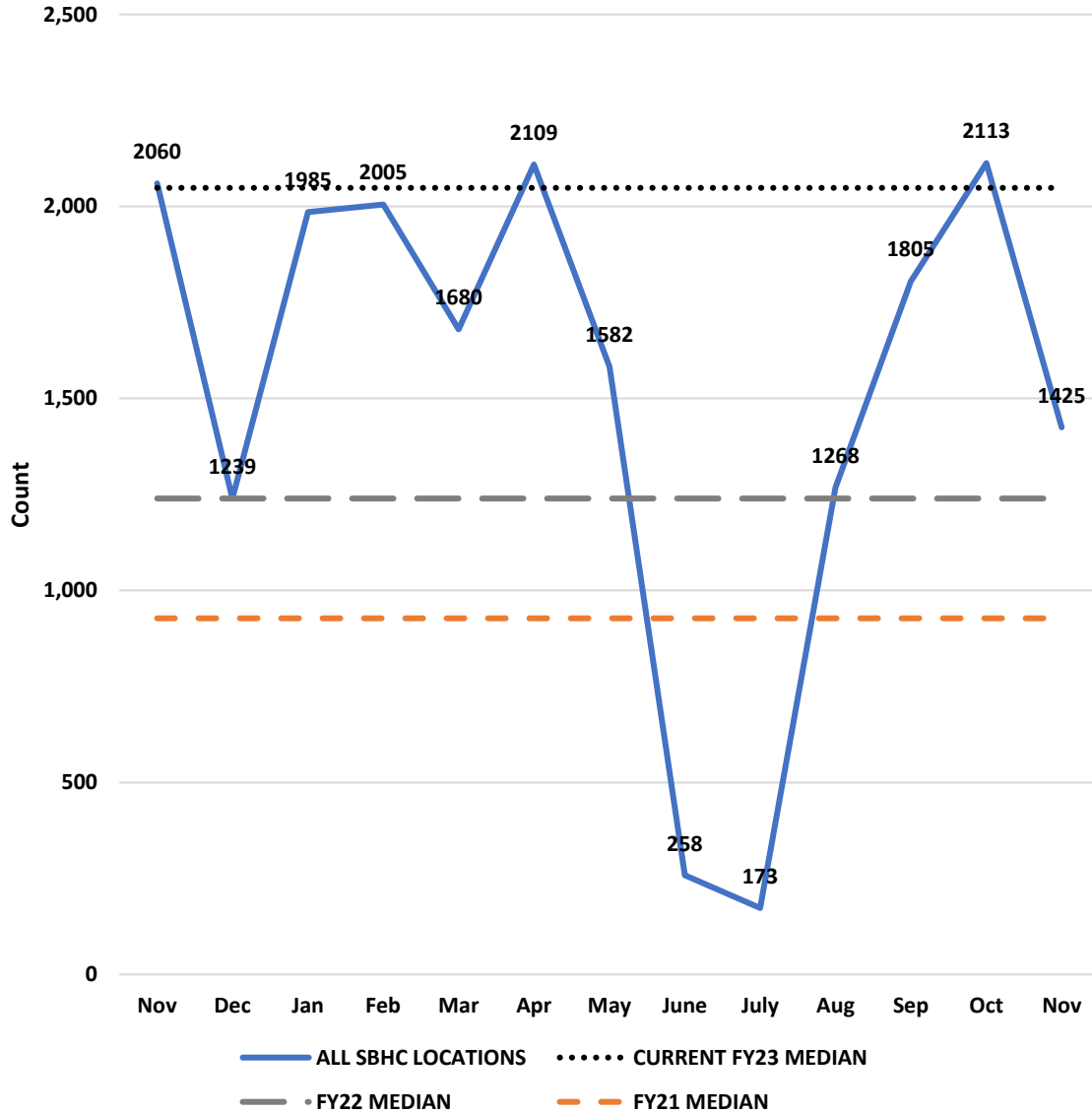


PHARMACY ESCRIBE % - ALL LOCATIONS

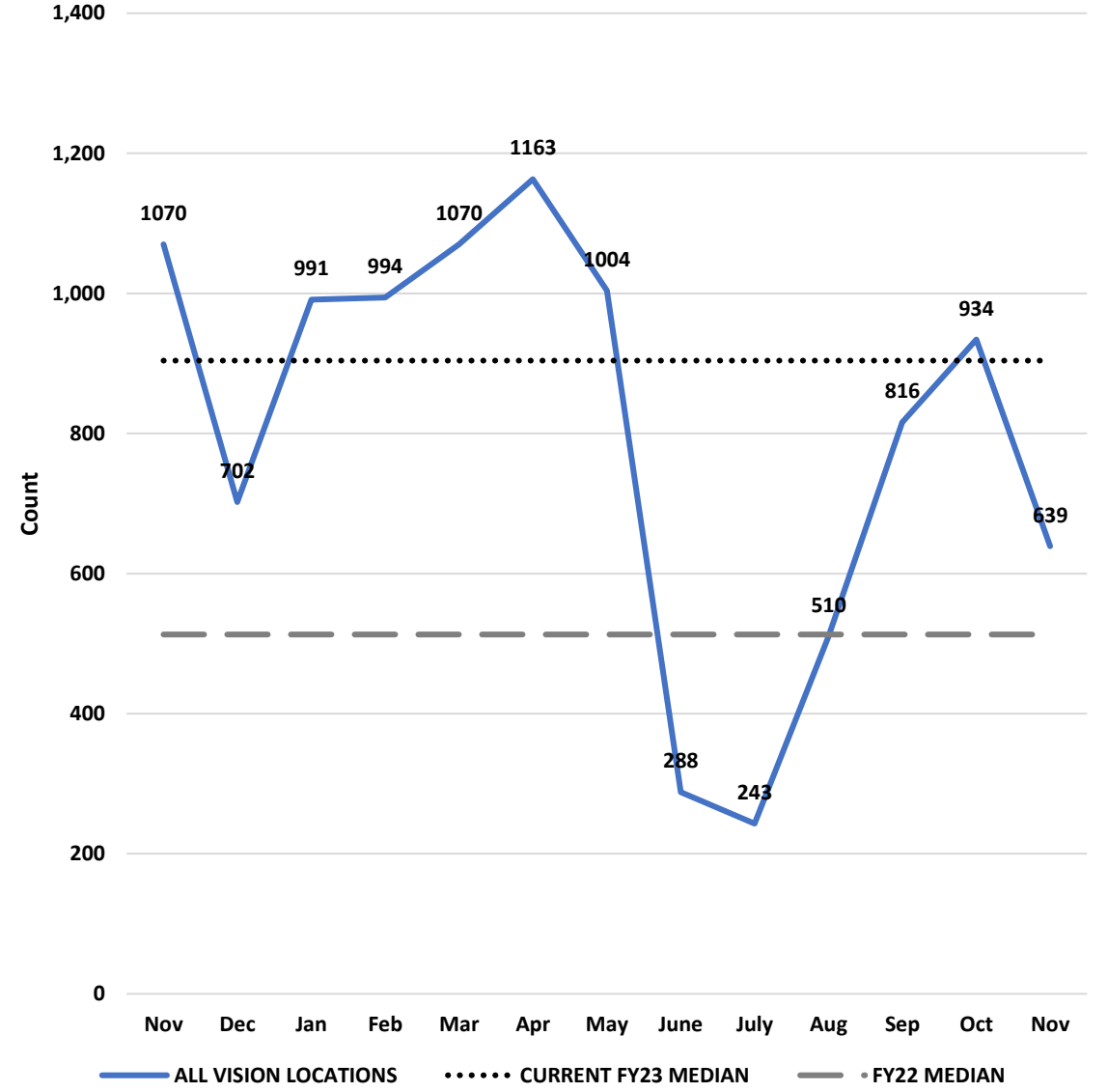


School Based Health Centers

SBHC VISITS - ALL LOCATIONS



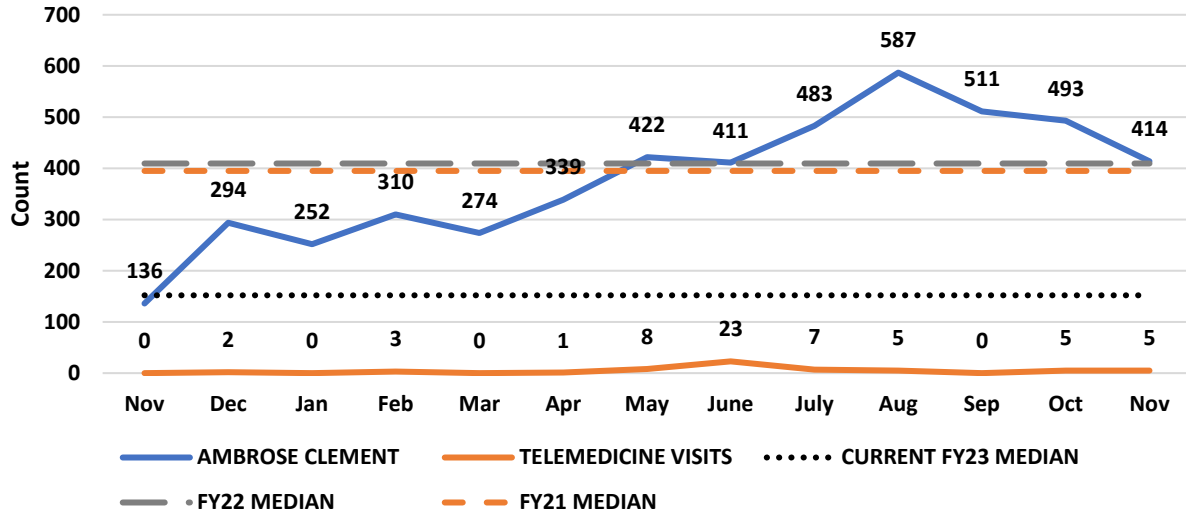
VISION VISITS - ALL LOCATIONS



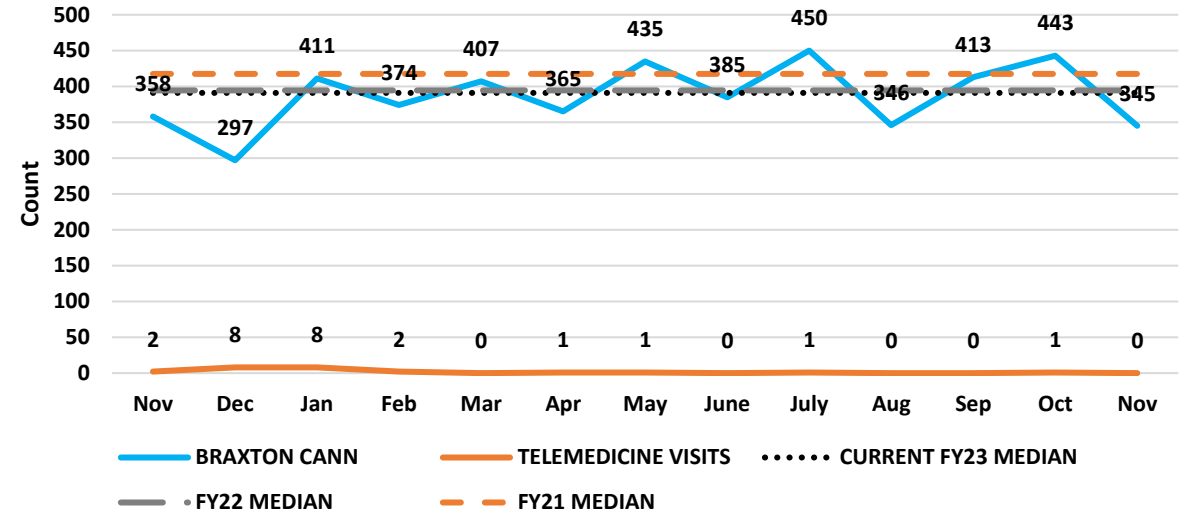
Supplemental Slides

VISITS

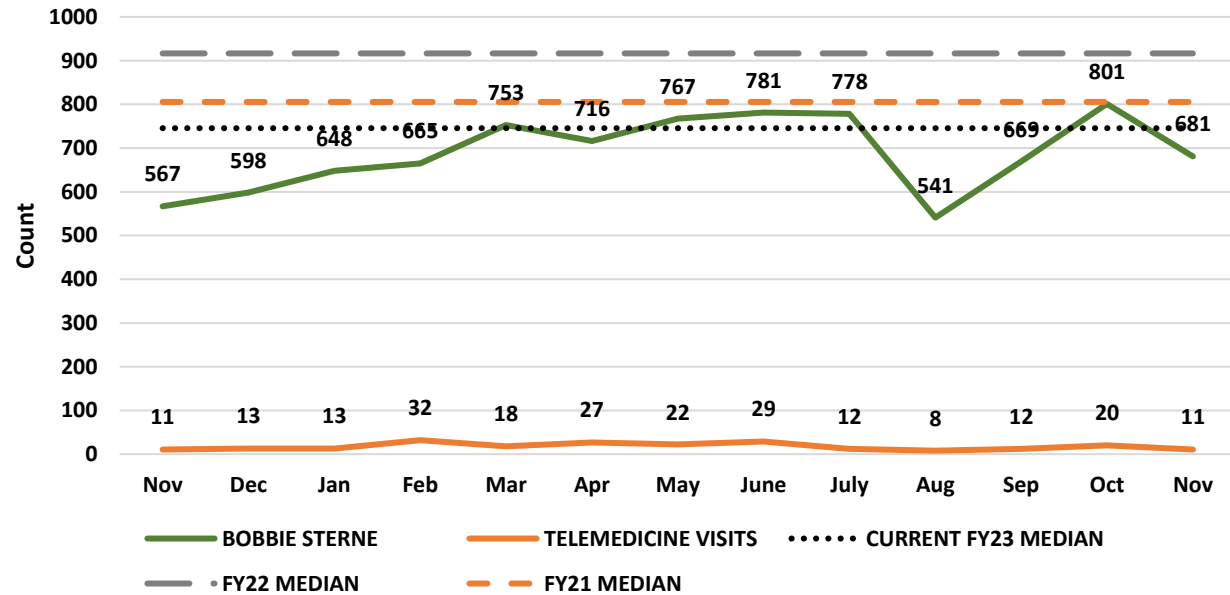
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BRAXTON CANN

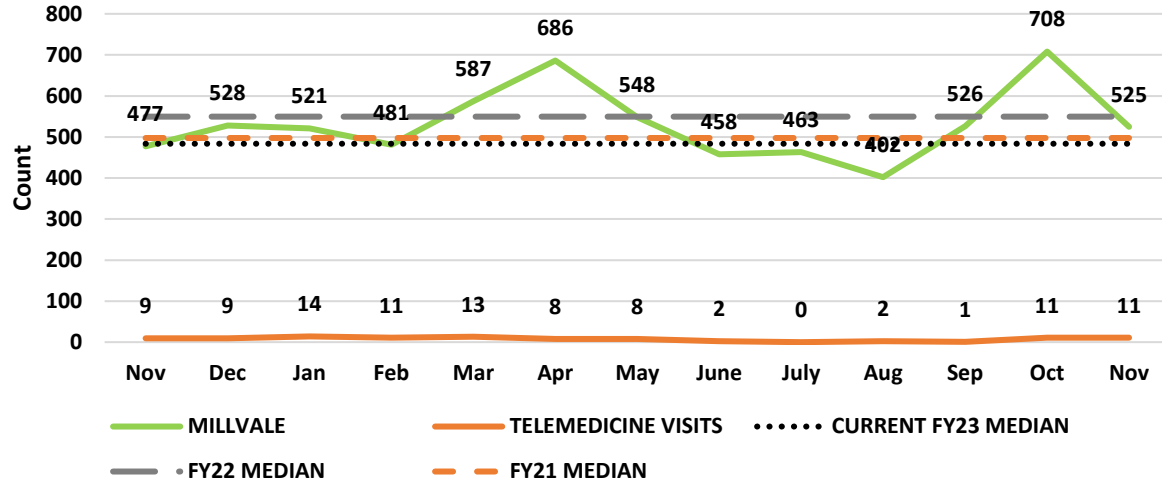


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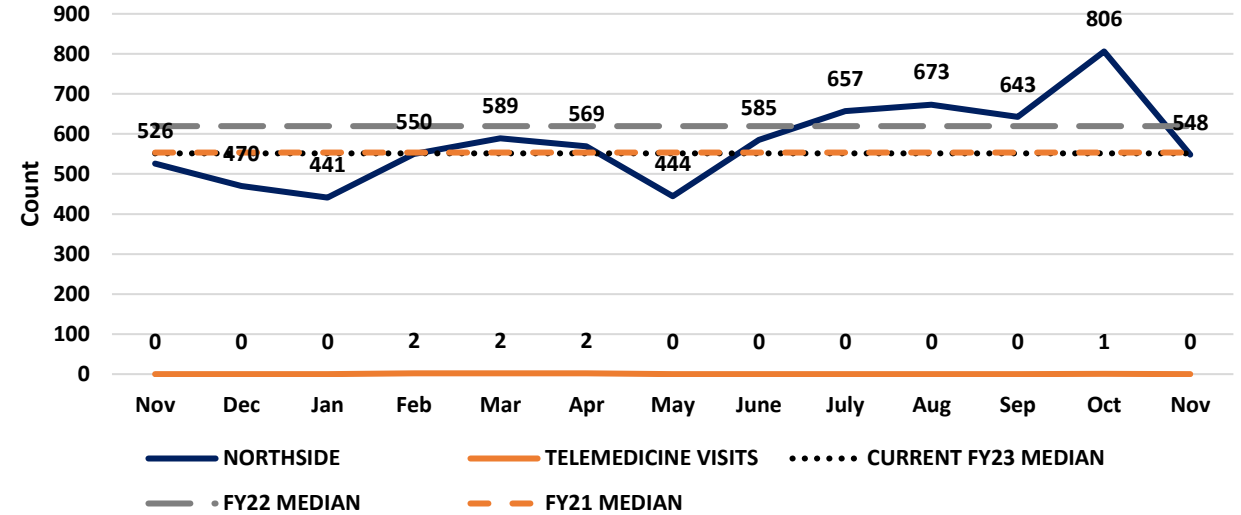


VISITS

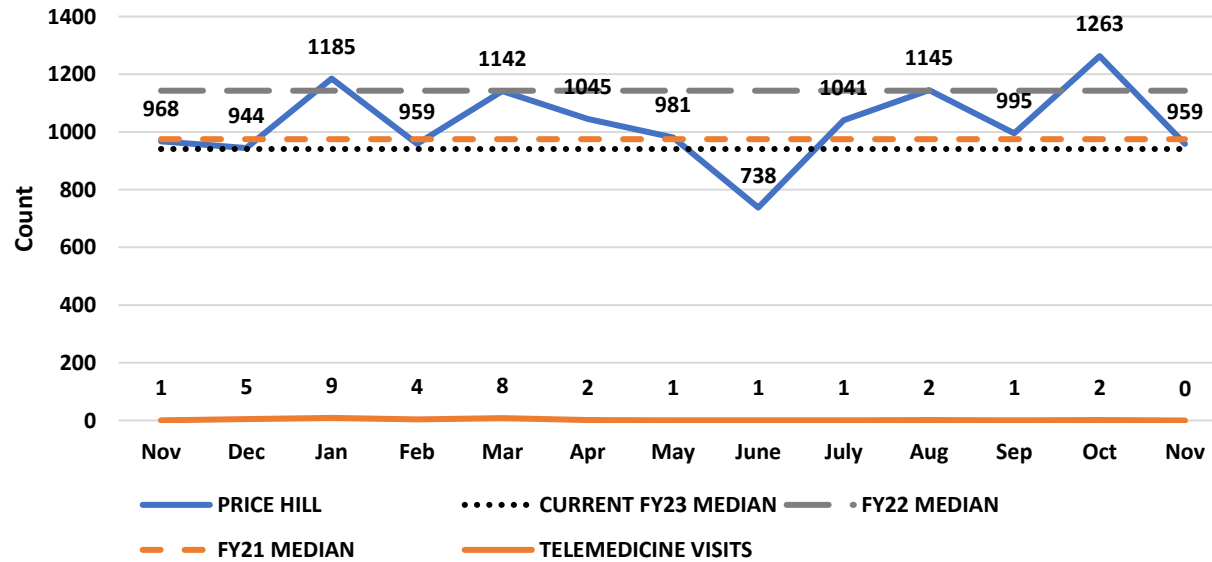
MILLVALE



NORTHSIDE

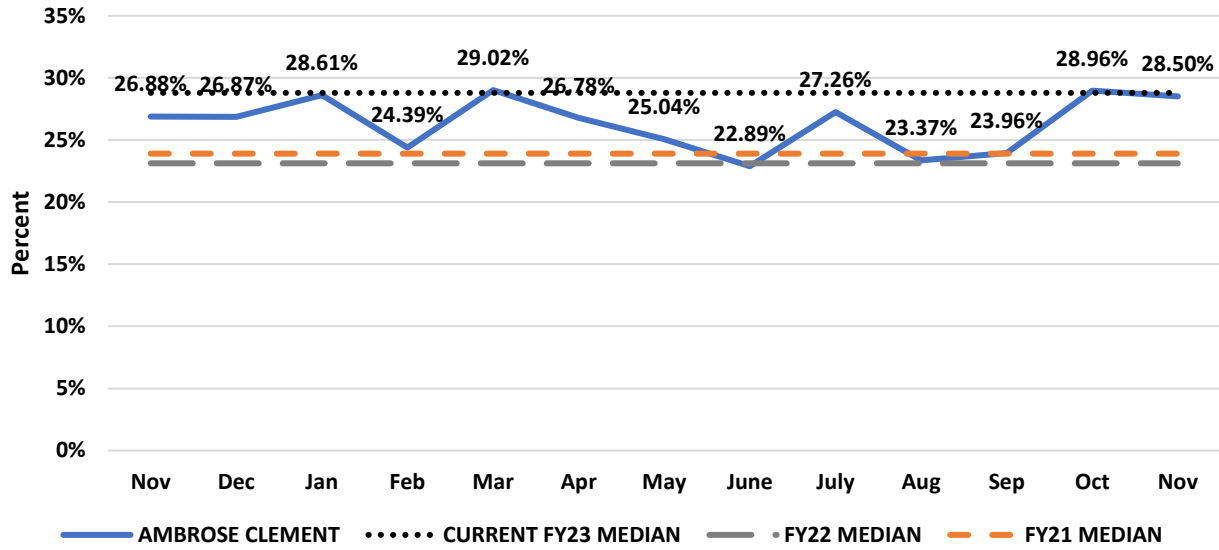


PRICE HILL

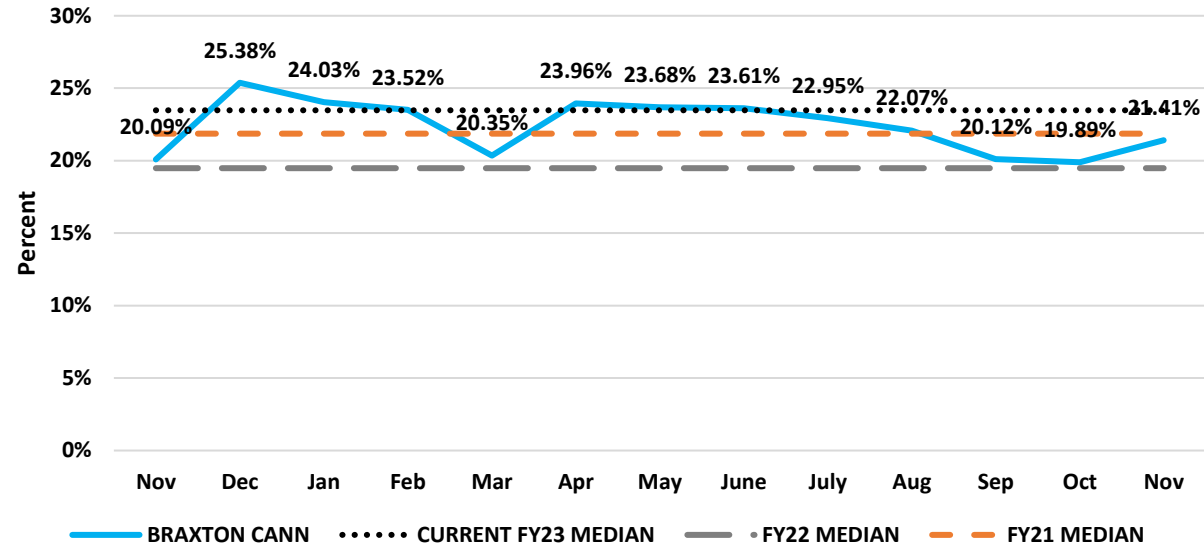


NO SHOW PERCENT

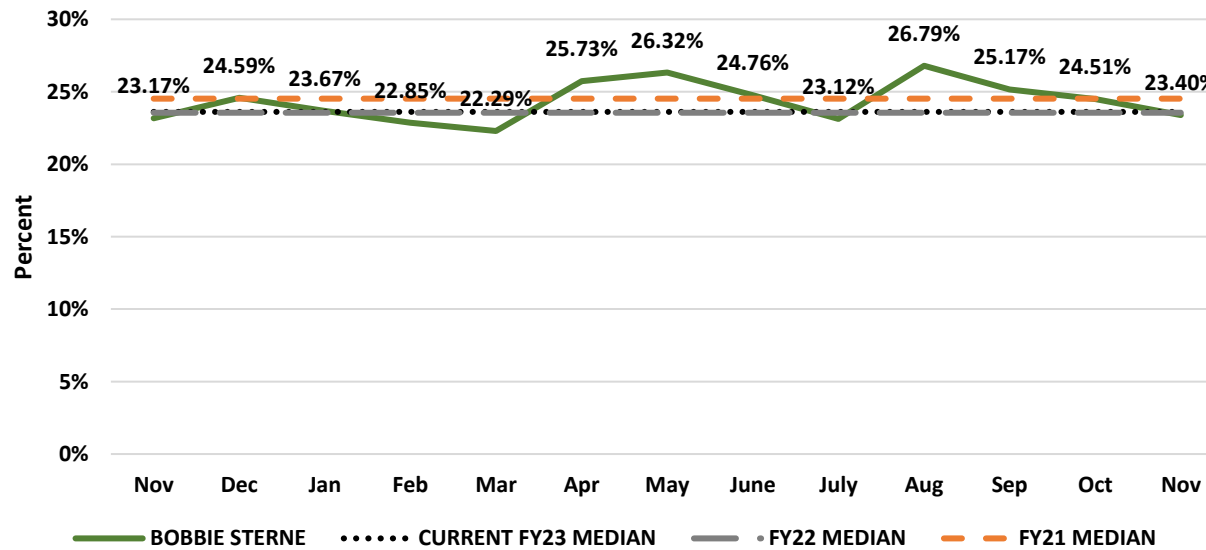
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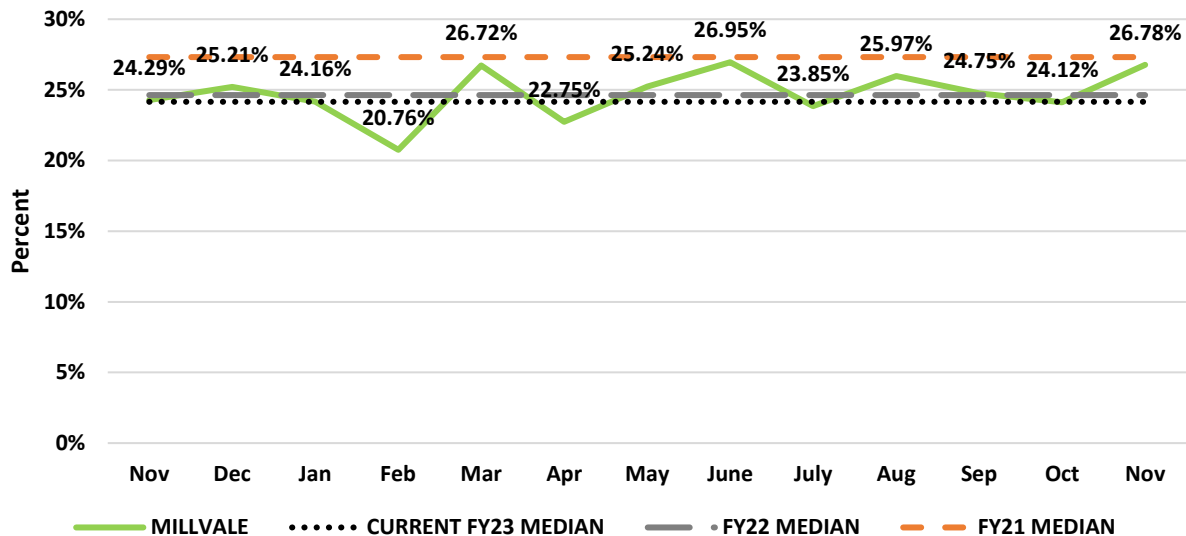


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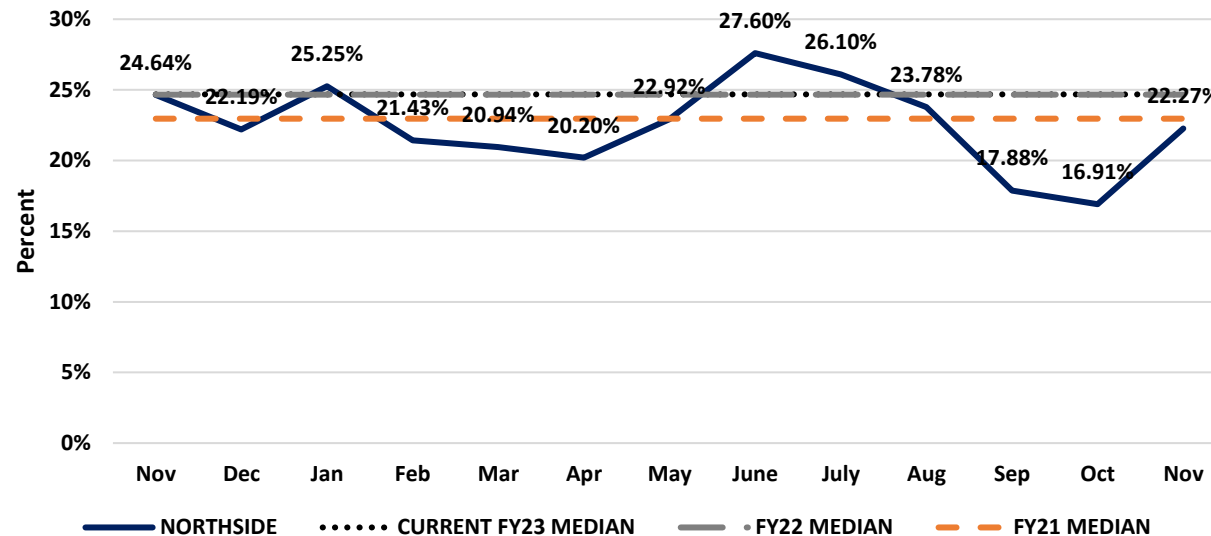


NO SHOW PERCENT

MILLVALE



NORTHSIDE



PRICE HILL

